

Dedicated Search Candidate Agreement.

(Directions: Candidate to fill in **bolded** fields)

Mutual Agreement between (**Name:**) _____ (noted below as "Candidate") and Ancilla Corporation

Ancilla Corporation will perform the following for Candidate for the next 60 days and no cost to Candidate. The prospective employer will pay all service charges.

Under this agreement,

Ancilla Corporation agrees to provide the following services for Candidate:

1. Proactively market Candidate to a minimum of 50 vertical companies and a maximum of 100 in the hope of obtaining the result of at least 3 interviews with 3 prospective employers.
2. Assist Candidate in all negotiations of salary, benefits, etc.
3. Perform at least 3 professional reference checks, which can be used with prospective employers.
4. Provide candidate feedback on all conversations with the prospective employer, which could give Candidate insight into market trends and conditions within the industry as well as post-interview coaching.
5. Provide Candidate with a minimum of one update per week.
6. Strategize with Candidate to assist in creating a marketing presentation, which will be presented to prospective employers.

Candidate Agrees to:

1. Work only with Ancilla Corporation for a period of 60 days to start on (**start date**) _____ and end on (**end date**) _____. This agreement can be renewed if agreed upon by both parties in writing.
2. Direct any inquires you become aware of from other search firms, online ads, networking, or otherwise to Ancilla Corporation for qualifying.
3. Provide Ancilla Corporation with a written list of perspective companies of interest with contact information (Email Address, phone numbers, etc.) and any known company contacts.
4. Contact Ancilla Corporation within 24 hours of any interviews to debrief.
5. Update resume and clearly define career accomplishments for use in presentation to perspective companies of interest.
6. Provide 3 impactful professional references of previous bosses for use in presentation to perspective companies of interest.

Candidate Exclusions:

Companies or Contacts excluded from this contract are: (**list companies already submitted resume, application or candidacy to :**)

Candidate agrees that Ancilla Corporation will conduct this search assignment on an exclusive basis and you will disclose all direct inquiries or recommendations to Ancilla Corporation. Any firm considered by you for employment from any source shall be interviewed and screened by Ancilla Corporation and deemed a firm referred by Ancilla Corporation.

Print Name: (Candidate) _____

Sign:(Candidate) _____ **Date** _____

Ancilla Corporation

Sign: _____ **Date** _____